

Team Meeting

March 21, 2017

8:30 AM

Power Lab

Meeting called by: Team Echo

Attendees: Kristen, Jared, Jacob, Dr. Hess

Type of meeting: Weekly Team Meeting

Minutes

Agenda Item: Delivery of Equipment

Discussion:

Discussed where to setup our equipment, including where can we get the power needed for the inverter, where will we put the generated power, and where is there enough space to house everything.

Conclusions:

We have cleared out one side of our office in the power lab and should have enough room to conduct all of our experiments comfortably.

Action Items:	Member Responsible	Deadline
None		

Agenda Item: Budget Issues

Discussion:

Molly does not have any information on our project, and requires a project number from Dr. Hess.

Conclusions:

Jacob will need to talk with Molly so she has some information about our project.

Action Items:	Member Responsible	Deadline
Talk with Molly	Jacob	3/24/17
Get Molly the project number	Dr. Hess	

Agenda Item: Military EMI Specifications

Discussion:

Jacob found a list of the most common military electromagnetic requirements, and the testing procedures that the military follows to verify each standard.

Conclusions:

As a team, we need to discuss which of the standards we want to achieve, and then Jacob will go through and pull all the relevant information for each procedure.

Action Items:	Member Responsible	Deadline
Determine which standards we want to achieve.	Team	3/29/17
Get all relevant information on the chosen military standards	Jacob	Determined by above task
